

CS-16-96

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

**CM2280-A1**

## CONTRACTOR INFORMATION

Name: Sharon E. Youmans

Address: 33068 Pig Trail, Callahan, FL 32011  
City State Zip

Contractor's Administrator Name: Beth Youmans Title: Independent Contractor

Tel#: 904-335-7573 Fax: \_\_\_\_\_ Email: sharonyoumans@yahoo.com

## CONTRACT INFORMATION

Contract Name: Custodial Agreement - Bryceville Community Center Contract Value: \$50.00 each rental

Brief Description: Custodian is to insure all rental and hold harmless agreements are executed: all deposit and rental fees are collected. Maintain the building in a clean manner as described in the contract.

Contract Dates : From: 12/01/15 to 11/30/16 Status \_\_\_ New: X Renew \_\_\_ Amend# \_\_\_ WA/Task Order \_\_\_

How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_

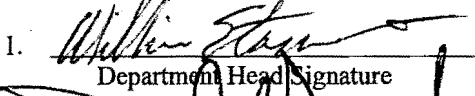
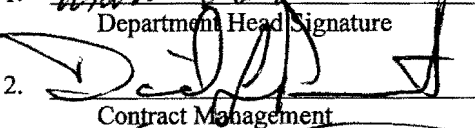
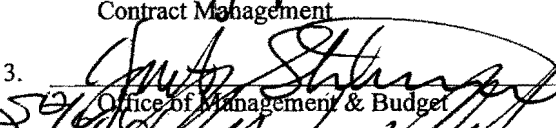
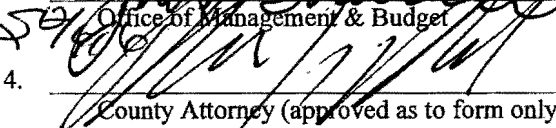
### If Processing an Amendment:

Contract #: CM2280 Increase Amount of Existing Contract: NONE

New Contract Dates: 12/01/16 to 11/30/17 TOTAL OR AMENDMENT AMOUNT: \$50.00 each rental

16 DEC -2 AM 11:55

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |  |                |                        |
|----|--|----------------|------------------------|
| 1. |  | <u>12-1-14</u> | <u>01073519-534103</u> |
|    | Department Head Signature  | Date           | Funding Source/Acct #  |
| 2. |  | <u>12/2/16</u> |                        |
|    | Contract Management  | Date           |                        |
| 3. |  | <u>12/7/16</u> |                        |
|    | Office of Management & Budget  | Date           |                        |
| 4. |  | <u>12/8/16</u> |                        |
|    | County Attorney (approved as to form only)   | Date           |                        |

16 DEC 12 AM 10:16 DEC -0 PH 3:19

OFFICE OF RECORDS  
NASSAU COUNTY FLORIDA

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

 \_\_\_\_\_ 12/9/16  
 Ted Selby Date

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department  
 Office of Management & Budget  
 Contract Management  
 Clerk Finance

**AMENDMENT NUMBER 1/FIRST EXTENSION TO THE  
CUSTODIAL SERVICES AGREEMENT**

THIS ADDENDUM entered into this 1 day of Dec., 2016 by and between the BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida, (hereinafter referred to as "County") and SHARON E. YOUMANS, 33068 Pig Trail, Callahan, Florida 32011, hereinafter referred to as Custodian.

WHEREAS, the parties entered into an Agreement dated November 25, 2015, for Custodial Services for Yulee County Building; and

WHEREAS, the original agreement provided for an initial term of December 1, 2015 through November 30, 2016 and provided for one year renewals upon mutual agreement of the parties; and

WHEREAS, the parties desire to extend said Agreement.

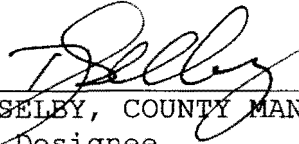
NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 3 of the Agreement dated November 25, 2015, the performance period is hereby

extended for an additional one (1) year beginning December 1, 2016 and ending November 30, 2017.

2. All other provisions of said Agreement not in conflict with this Addendum shall remain in full force and effect.
3. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**



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TED SELEY, COUNTY MANAGER  
Its: Designee

[SIGNATURES CONTINUE ON NEXT PAGE - REMAINDER OF PAGE  
INTENTIONALLY LEFT BLANK]

CUSTODIAN

Sharon Youmans  
SHARON E. YUMANS

STATE OF Florida  
COUNTY OF Nassau

Before me personally appeared,  
Sharon Youmans, who is personally known  or  
produced \_\_\_\_\_ as identification, known  
to be the person described in and who executed the foregoing  
instrument, and acknowledged to and before me that he/she  
executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 1 day of  
December, 2016.

Suzanne K. Fontes  
Notary Signature

Notary-Public-State of Florida at large  
My Commission expires: 9-16-2018

